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Staff Council Meeting Agendas

University of Central Florida Staff Council

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Staff Council

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USPS Staff Council Board Meeting

Tuesday, March 22, 2011

Membership Committees needs to be established

- Membership application to be sent to current members and to all USPS Employees (hard copies to Physical Plant)
- Applications to be taken until April 15th, then two weeks for selection process. New appointees notified by 29th. Their term would begin June 16, 2011.

Nomination Committee to be established.

- Nominations taken at the May meeting and elections at the June meeting.

Attendance

- Review Council Manual for attendance for council members.

Visitors

- Review manual on procedure for visitors at the council meetings.
- Visitors should not be asking questions or adding comments to discussions or guest speakers without being called upon to do so.

Staff Council Budget

- Staff Council has typically been given a \$1,000 budget from the Administration & Finance Office and is administered by Mark Robert's office. The reimbursement process has been a bit difficult over the last couple of years but now have a better understanding of the process. We are in the process of getting reimbursed over \$500 for office supplies over the last year and have purchase some stamps for the upcoming fundraiser. We are also looking to use the balance to have some note cards printed that can be used for either thank you notes or invitations. July 1, 2011 the \$1,000 should be in place again.
- There is a council member that is insisting on going to Mr. Merck, and give him statistics on why the \$1,000 budget should be increased. I few council members I have spoken -and have concerns about this tactic might backfire and we could loose the \$1,000 budget.
- I propose that Bill (I am willing to go also) make an appointment with Mr. Merck within the next week and humbly ask that **in addition** to the \$1,000 budget, his office sponsor a table for Staff Council at the Diversity Breakfast in October. That would be \$300 we would not have pay out of our account. If he says no, let's just settle for the \$1,000. In the current economic

environment, let's not push our luck. We can also look for additional sponsors for the Diversity Breakfast and the International Breakfast.

- Notify the council member in question that we have had a meeting with administration – and notify him of the outcome.